



Division Memorandum

No. 364 s. 2019

IMPLEMENTATION AND MONITORING OF BRIGADA ESKWELA 2019

To : **SGOD/CID Chief Supervisors**
Public School District Supervisors
Education Program Supervisors
Senior Education Program Specialists
Education Program Specialist II
Physical Facility Coordinator
DRRM Coordinator
Project Development Officers
Research and Planning Section
This Division

Pursuant to the implementation of 2019 Brigada Eskwela (BE), the aforesaid personnel are hereby enjoined to monitor and evaluate the conduct of National Schools Maintenance Week on various schools within his/her assigned district from May 20- 25 2019 using the attached **2019 Brigada Eskwela Monitoring Checklist**. The content of the checklist is one of the criteria in selecting the BE Best Implementing Schools. Hence, a thorough assessment shall be considered.

All Public School District Supervisors (PSDS) are enjoined to monitor all schools within his/ her own district. Moreover, the EPS, SEPS, EPS II and other aforesaid personnel are assigned to monitor on a specific district, which list is hereto attached.

See attached enclosure 1 for the Composition of **BE Monitoring team** inclusive for non-PSDSs and enclosure 2 for the Brigada Eskwela Monitoring Checklist.

You are further required to submit the filled-up monitoring tool to the Division Brigada Eskwela Coordinator on May 29, 2019 for the consolidation of reports and for rating purposes.

Compliance of this Memorandum is directed.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Encl: as stated

Reference:

DepED Memorandum 036 S. 2019

To be indicated in the Perpetual Index under the following subjects:
PARTNERSHIP PROGRAMS ACTIVITIES BRIGADA ESKWELA

JTL/SGOD

Brigada Eskwela Monitoring Team (Non- PSDSs only)

Districts	BE Monitoring Team
North I, North II	Dr. Eduardo T. Cartel; Dr. Jean S. Macasero; Dr. Joel D. Potane, Dr Janry Colonia, Dr Raul Dechosa
South and West II	Dr. Sol Aceron, Dr. Jean T. Loquillano, Leah Manzano, Dr. Derrold Marl Aves, Mark Gabule
South West 1 & 2;	Engr. Ely V. Mamacalay; John S. Mingo, Engr. Ariel Aranes and Alrose Veluz
Central and West I	Romeo Aclo, Dr Jerry Roble Jimboy Eugenio, Jairus Gochuco, Lanie Signo
East 1 and East 2	Ray O. Maghuyop; Eulogio Suaner; Ryan Blanco; Dr January Gay Valenzona , Eleanor Rollan Engr. Rodolfo Bayeta

School: _____

Date: _____

Monitored by: _____

District: _____

2019 BRIGADA ESKWELA MONITORING CHECKLIST

Instruction: Please mark check (✓) if item listed below is **Observed** and (X) if it is **Not Observed** during Brigada Eskwela.

I. SAFE LEARNING FACILITIES	Observed	Not Observed	Rem
1. Facilitate the assessment of school electrical system to make necessary repairs and/ or upgrades to prevent fire incident.			
2. Repair minor classroom damages such as broken windows, doors, blackboards, roofs, etc.			
3. Install appropriate and available fire suppression equipment or resources such as fire extinguishers, water source, and other indigenous materials.			
4. Make sure that corridors and pathways are unobstructed and that all sharp, protruding objects which may cause harm to students are removed.			
5. Clean and clear drainage to prevent clogging. Cover drainage canals and provide necessary warnings.			
6. Cordon off and post safety signage for on-going construction, unfinished, damaged and condemned buildings.			
7. Secure cabinets and drawers and ensure that heavy objects are below head level.			
8. Post safety measures in laboratories and workshops.			
9. Prepare an evacuation/exit plan and direction signage on every floor of the building.			
10. Identify evacuation areas and classrooms that can be used as temporary shelters during disasters and emergencies.			
11. Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property.			
II. SCHOOL DISASTER MANAGEMENT			
12. Post Directory of emergency contact numbers of relevant government agencies and offices, in various areas of the school.			
13. Establish early warning mechanisms and inform all students and personnel.			
14. Equip school with first aid kits, megaphones, and other necessary supplies that may be needed in times of emergencies. Ensure that these items can be easily located and accessed.			
15. Identify alternative sources and/ or maintain supply of drinking water within the school.			
16. Ensure that students, teachers, and personnel have identification cards .			
17. Create database of student and their family contact details.			
18. Secure and safely store vital records.			
19. Coordinate with barangay officials on pedestrian safety of students.			
20. Document accidents experienced by students and personnel within the school to improve prevention and mitigation measures.			
III. DISASTER RISK REDUCTION IN EDUCATION			
21. Identify storage area for safekeeping of vital school records, textbooks, teaching manuals, computers, and other school equipment.			
TOTAL (No. of Observed and Not Observed Items)			
IV. CREATIVITY AND INNOVATION / BE BEST PRACTICES			
1. Conducted Medical/Dental Mission- bloodletting.			
2. Conducted BE Awareness Drive or Rekorida.			
3. Installed Information Desk.			
4. Provided school supplies and other school items.			
5. Provided special services (e.g- haircut, SPA, Zumba, manicure, etc.)			
6. Conducted Literacy Program (e.g. Summer Reading which is sponsored by parents or other external stakeholders)			
OTHER BEST PRACTICES:			
Observations and/or Recommendations:			